



Occupational Health and Safety Policy

Team Australian Customer Service recognises its duty to create a workplace free of hazards and other risks to the safety and health of its employees and will use all reasonable endeavors to provide and maintain a working environment that is safe. Team Australian endeavors to ensure that:

- Employees are properly trained to perform their work
- Employees are aware they are required by this policy and associated Occupational Health and Safety procedures to do their work in a safe manner
- Employees are aware of identified hazards and that they carry out their duties in a safe manner
- Instructions are provided to employees with language difficulties regarding the safe performance of their duties
- Employees report to their manager/supervisor and or health & safety representative any possible hazardous conditions, practices or behaviors. In this regard, employees are encouraged to make suggestions for safety improvements
- Employees who are injured receive immediate medical treatment and all accidents are investigated thoroughly
- Appropriate safety signs are displayed where appropriate and necessary
- Work is performed in a safe manner and does not detrimentally affect employees' health (either psychologically or physically)
- Information, instruction and training is provided to employees regarding occupational health and safety within the workplace
- It consults with employees directly or through its health and safety representatives about health and safety in the workplace
- It inspects the workplace regularly and maintains documented records of identified hazards
- Written Fire Evacuation procedures are displayed throughout the premises and are practiced at regular intervals